

DIAMOND “A” MUTUAL WATER COMPANY
A California Non-profit Mutual Benefit Corporation

NOTICE OF BOARD MEETING AND AGENDA

A virtual Meeting of the Corporation was held via Zoom at 7:00pm, Monday August 31, 2020 pursuant to order of the Board of Directors acting by authority of the Corporation By-Laws.

Board Members:

Richard Bryan.....President - Presiding
Joe Lieber.....Vice-President
Celia Schake.....Secretary
Dave Martinelli.....Treasurer
Peter Hohorst.....Director
Patrick Treacy.....Director
Ron Matteson.....Director

Staff:

Dee Young- Administration and Finance Manager
Bill Angeloni-Operations Manager

Members: Judith Walsh, John Walker

The meeting was called to order at 7:00pm upon determination of a quorum.

The Board approved the meeting notes from the Quarterly Board Meeting held December 9, 2019.

The Board approved a teleconference process to hold Board Company meetings while the Covid19 pandemic safety protection requirements are in effect

The Board approved retaining the current slate of officers until the Annual Meeting in March of 2021.

1. Committee reports and discussion
 - a. Operations and Administration
 - i. System status
 1. The 4 water wells are all performing, as they should during the current hot weather and high usage.
 2. Bacteriological samples were collected and tested and all samples were determined to be not contaminated.

3. Investigated excessive water usage on a number of properties. One homeowner found a significant leak and made repairs. One owner of a 40-acre parcel was asked reduce usage.
 4. A formal easement for access to well# 4 has been obtained.
 5. Reassess the approach, scope and necessity for developing a system model.
 - ii. Maintenance and repairs
 1. Repaired water line serving the Grove Street extension.
 2. Updated the electrical controls in the well #4 pump building.
 3. Replaced the inner gate opener at well#4.
 4. Adjusted the water level controls on 3 water tanks to increase capacity.
 5. Dry grass was cut down on water company property.
 6. Continuing to monitor possible leak on Kenleigh Drive
 7. Replaced one water meter.
 8. The Sweet William Tank driveway will be paved to improve access to the facility.
 - iii. System Controls update
 1. The system controls that have been installed are working very well.
 2. Upgraded tank water level sensing equipment has been installed in two of the four tanks. The remaining two tanks will have upgrades installed within a month.
 3. Additional motor amperage sensors are planned in addition to the one currently installed at a Grove transfer pump.
 - iv. Backup generator/electrical modifications
 1. Electrical modifications to the system are continuing in order to allow for the use of temporary power during utility outages.
 2. A trailer-mounted generator has been rented to support Grove and Viewcrest operations during power outages.
 - b. Financial
 - i. Financial update (financial report is attached)
 - c. Communication
 - i. Board members were asked for recommendations for local service providers (labor, carpentry, etc), known to them, who could be used to perform work for the Water Company as needed.
 - d. Governance
 - i. Temporary teleconference meetings will continue to be used during the Covid19 pandemic.
2. Comments from shareholders (limited to 3 minutes each). No material comments.
 3. Meeting adjourned at 8:30pm

Richard Bryan
September 8, 2020

Notes:

1. Postings on the Diamond A Ranch website (<http://diamondasonoma.com>) under Water Company/Board Postings include:
 - a. Quarterly and Annual Board Meeting Notifications, Agendas and Notes
 - b. News Letters
 - c. Annual Reports (financial information)
 - d. Annual Consumer Confidence Reports (results from State water testing program)
2. Members may obtain a copy of the posted information upon written request to Diamond A Municipal Water Company, PO Box 150, El Verano, CA 95433.
3. Teleconference access instructions:

Join Zoom Meeting via computer browser or smart phone/iPad:

<https://us02web.zoom.us/j/86730417177?pwd=Y25hbKxORU85cnpPUWpzVGU4OE9Odz09>

Or, Join Zoom Meeting by Dial up, i.e. traditional telephone:

Dial: +1 669 900 6833 US (San Jose)

When prompted enter the following:

- Meeting ID: 867 3041 7177
- Passcode: 289411